



[EVD PPE DOFFING PROCESS]

Staff are required to follow the following check sheet with no deviation from this protocol. Doffing should be a slow and secure process which ensure staff safety.

1. Paramedics Report to the assigned doffing area that will have the following in the area	Complete	Observation
<p>A doffing kit will be used containing;</p> <ul style="list-style-type: none"> • Decontamination drop sheet to be placed on the floor • Can of approved disinfectant wipes to be available on the drop sheet • Approved biohazard garbage receptacle to be placed on the drop sheet • extra exam gloves • Approved 1:10 bleach solution to be prepared fresh in sprayer if required (within 12 hours) • A chair or bench to be placed on doffing drop sheet for use during the doffing procedure • Bleach Solution at exit door/ or foot spray • Note the time that Doffing begins _____ 	<input type="checkbox"/>	<p>Ensure all equipment is available prior to beginning the doffing process remind staff that they are to wait for direction and not to complete a task unless told to do so</p>
<p>2. Clean their Gloved hands with approved disinfectant wipes and dispose wipes in bio hazard receptacle</p>	<input type="checkbox"/>	<p>Advise staff to take their time and wipe each individual fingers and hands</p>
<p>3. If staff are grossly contaminated with blood or bodily fluids have staff wipe off visible contamination with approved disinfectant wipes. (Spraying off staff members with a bleach solution of 1:10 has raised concern of potentially aerosoling the virus and requires medical officer of health consult).</p>	<input type="checkbox"/>	<p>Staff should use as many wipes needed to remove visible contaminate prior to continuing doffing. if spraying staff will stand in a T position and be sprayed down starting from the top working down front and back (do not spray face or head area)</p>
<p>4. Remove apron <i>if utilized</i> – Staff to un do tie and slowly remove over head or have partner* cut neck tie for easy removal and place in bio hazard receptacle (remind staff to keep their chin up)</p>	<input type="checkbox"/>	<p>Watch for face contamination during process. *utilizing a Partner who is in full PPE</p>
<p>5. Clean Hands with approved disinfectant wipe, dispose of wipes in bio hazard receptacle.</p>	<input type="checkbox"/>	<p>Advise staff to take their time and wipe each individual fingers and hands</p>
<p>6. If masking tape was used to secure non mid-calf boot covers to legs of Tyvek suit it can be removed and placed in the bio hazard receptacle. Use of the partner (if appropriate) to assist each other in this process is preferred</p>	<input type="checkbox"/>	<p>Advise staff to take their time and remove tape slowly using the dog ears for removal Partners will be in full PPE to assist</p>
<p>7. Clean Hands with approved disinfectant wipe, dispose of wipes in bio hazard receptacle.</p>	<input type="checkbox"/>	<p>Advise staff to take their time and wipe each individual fingers and hands</p>
<p>8. If masking tape was used to secure long cuff gloves to suit it can be removed and placed in bio hazard receptacle. Staff can remove Gloves using the “glove in glove” or “beak glove removal process”</p>	<input type="checkbox"/>	<p>Advise staff to take their time and remove tape slowly using the dog ears for removal if the inner gloves come off</p>



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		during this process hands will be cleaned with alcohol
9. Clean Hands with approved disinfectant wipe, dispose of wipes in bio hazard receptacle.	<input type="checkbox"/>	Advise staff to take their time and wipe each individual fingers and hands
10. If face shield was placed on top of hood of Tyvek suit – it can be removed now and then have staff remove hood of suit, staff need to pull away from head and roll inside out away from head	<input type="checkbox"/>	Remind staff with long hair to be mindful of pony tails or bunched up hair that may get caught during this process
11. Removing the suit – Staff need to take their time and grab the back of the suit with either right or left hand and shimmy one shoulder out while pulling the back of the suit down. First one side then the other.	<input type="checkbox"/>	This process takes time you must coach staff to slowly go through this process
12. Removing arms from suit one at a time- have staff slowly fold out the arms of the suit over the arms inside out taking with them the outer gloves as they remove the arms. Bundle suit inward as much as possible during this process	<input type="checkbox"/>	This process takes time staff need to be aware of what they are touching during the process
13. Continue to remove the suit downward folding outward as they go from the waist down to the ankles	<input type="checkbox"/>	Keep a close eye on what they touch as this process continues. If at any time staff touch a possible contaminated area, Immediately stop the process mitigate the mistake with hand washing or spray and document on this form
14. Have staff sit to complete the removal of the boot covers. Male staff member with bigger feet will need to take extra time to remove the covers.	<input type="checkbox"/>	Continue to watch and guide staff
15. When boots are freed from boot covers have staff stand with boots standing on the inside of the suit	<input type="checkbox"/>	Staff are not to walk on the doffing pad
16. Clean inner glove with approved disinfectant wipe, dispose of wipes in bio hazard receptacle.	<input type="checkbox"/>	Advise staff to take their time and wipe each individual fingers and hands
17. Direct staff to remove their inner gloves in the “glove in glove” procedure or using the “beak glove removal process”	<input type="checkbox"/>	Advise staff to take time and not flick gloves as they remove
18. Have staff clean bare hands, and all exposed skin on the arms with approved hand cleaner (i.e. alcohol based gel) and wait until completely dry	<input type="checkbox"/>	Advise staff to take their time and wipe each individual fingers and hands
19. Direct Staff to don a fresh pair of exam gloves	<input type="checkbox"/>	Check for tears and rips
20. Remove Face Shield (if not already in step# 10) and dispose in Biohazard receptacle		Advise to be slow and remove above using the strap at the back of the head away from the body
21. Direct staff to remove their eye protection by placing hands near the back or sides of the arms of the glasses and not to remove them by holding the front of the	<input type="checkbox"/>	Keep a lookout to where hands touch and document if required



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glasses. Place glasses in the bio hazard receptacle or pail of bleach solution.		
22. Direct staff to remove mask by grabbing the straps at the back of the head keeping their chin up and slowly bringing it forward and away from the face. Place the mask in the bio hazard receptacle.	<input type="checkbox"/>	Have the staff take their time with reminders to keep chin up and remove away from head mask not to touch gloves or clothing
23. Direct Staff to remove gloves in the “glove in glove” or “beak glove removal” process and place in the biohazard receptacle.	<input type="checkbox"/>	Advise staff to take time and not flick gloves as they remove
24. Have staff clean bare hands and arms with approved hand cleaner and wait until completely dry	<input type="checkbox"/>	Advise staff to take their time and wipe each individual fingers and hands
25. Direct Staff don a fresh pair of exam gloves	<input type="checkbox"/>	Check for rips and tears
26. Have staff roll up drop sheet keeping outside up and place in the bio hazard receptacle	<input type="checkbox"/>	Advise staff to be careful of the areas they touch and not to stuff drop sheet in the receptacle
27. Direct Staff to remove gloves in the “glove in glove” or “beak glove removal” process and place in the biohazard receptacle	<input type="checkbox"/>	Advise staff to take their time and not to flick gloves as they remove
28. Have staff clean bare hands and arms with approved hand cleaner and wait until completely dry	<input type="checkbox"/>	Advise staff to take their time and wipe and clean each finger hands and arms
29. Have staff proceed to the exit and step their boots in a bleach solution prior to leaving the doffing area	<input type="checkbox"/>	Confirm the soles of the boots covered in the bleach solution for 30 seconds
30. Document a post set of vitals on the EVD tracking sheet and have them rehydrate with water	<input type="checkbox"/>	Staff may be dehydrated
31. Note time Staff finish Doffing Procedure Time: 	<input type="checkbox"/>	Suggested we keep track of times
32. Direct Staff to report to the station for a personal shower and donning a new uniform prior to returning to duty	<input type="checkbox"/>	Staff can change into new uniform at station after shower
33. Have staff place uniforms in a bag for cleaning if requested	<input type="checkbox"/>	Cleaning at Home street is appropriate
34. Congratulate staff on a job well done and have appropriate paperwork filed on their behalf and notify their CISM team member or CISM buddy of this call for follow up later.	<input type="checkbox"/>	Staff may be very stressed and require additional psychological support which is available